



MADISON LITTLE LEAGUE

COVID-19 CHECK-IN PROCEDURE

Pursuant to the Borough of Madison's Recommended Check-In Procedures for Youth Sports Activities, upon arrival at each baseball activity, every player, coach, umpire and other individual must answer a health screening questionnaire. The results of this screening for each participant must be recorded and reported to Madison LL using the Check-in Log. An online version of a questionnaire that is built into an app used for rostering or scheduling (e.g. TeamSnap) is an acceptable substitute for the Check-in Log if the questions are identical (or nearly so) to the required Madison LL questionnaire. Steps (7) and (8) below do not apply if an app-based check-in questionnaire is used.

A designated Evaluator will be responsible for the activities that are outlined below:

- 1) Evaluator should wear face covering and use hand sanitizer between each individual check-in.
- 2) Evaluator should be positioned in designated area for check-in and all participants should be directed to that area to check-in prior to moving to field area.
- 3) Evaluator should maintain an attendance log for each baseball activity which will be provided by Coach/MLL or should be prepared by the evaluator as each participant arrives.
- 4) Evaluator should instruct individuals to put on face coverings when checking in and leaving the facility.
- 5) Evaluator should confirm that each participant has a face covering and own equipment. Participant should be sent home if they do not have face covering or their own equipment.
- 6) Evaluator should ask parent/guardian the following screening questions regarding the participant, or view the results of the app-based questionnaire if used. If the answer is YES to any of the questions, the response will be recorded and the participant will be sent home:
 - a. Have they had a fever of 100.4 degrees or greater in last 24 hours?
 - b. Have they exhibited any of the following symptoms over the past 10 days: fever or chills, dry cough, shortness of breath/difficulty breathing, fatigue, muscle/body aches, headache, new loss of taste or smell, sore throat, congestion or runny nose, nausea or vomiting, diarrhea?
 - c. Have they been in close contact (within six feet and for at least 15 minutes) with anyone who has tested positive for COVID-19 during the past 10 days?
 - d. Have they travelled internationally or to any of the US states subject to quarantine during the past 10 days?
- 7) Evaluator must photograph and email the Check-in Log to MLL at smz973@yahoo.com immediately upon completion of the check-in process. Evaluator should give attendance log to coach at end of check-in process. (Not applicable if an app-based questionnaire is used.)
- 8) Coach is responsible for ensuring that attendance log is complete with all participants listed and screened, and that evaluator has sent the log to MLL as required. (Not applicable if an app-based questionnaire is used.)